

CCC Website Privacy Policy Statement 05-19 V1

Community Child Care Association Website Privacy Policy Statement

Thank you for visiting www.cccinc.org.au, the website provided by Community Child Care Association (CCC) in Victoria, Australia. CCC respects and protects the privacy of its users, and is committed to protecting the privacy of personal information which the organisation collects, holds and administers. CCC is committed to satisfying all legal and ethical obligations regarding the protection of privacy and confidential information.

This statement communicates how CCC manages personal information through this website. This statement does not extend to external websites that have been linked to from the CCC website; in these cases, users are required to refer to the privacy statements provided on each external site, as CCC is not responsible for the privacy practices or content of these external sites.

This statement may be periodically updated and may change from time to time to reflect website privacy compliance, technological changes, CCC's policy, and feedback from members, stakeholders and the general public.

Collection of Information

If you provide personal details through the CCC website, then we will only use and disclose your personal information for the purpose for which it was collected. This includes information collected via online forms, professional support and professional learning requests, event registrations, subscribing to receive electronic publications and downloading resources. Any other type of use and disclosure will require your consent, or be in accordance with prescribed exemptions under privacy laws.

You may request to access, correct, update or delete your personally identifiable information by emailing us at reception@cccinc.org.au

The CCC website does not guarantee secure transmission of information over the internet. Users should be aware that there are risks in transmitting information over the internet. If you are concerned about conveying your personal information over the internet, then you may wish to contact the CCC office by phoning (03) 9486 3455 or emailing reception@cccinc.org.au

Credit Card and Online Payments

CCC uses CiviCRM, Eventbrite and eWay for its online credit card transactions. When you enter sensitive information such as a credit card number on our registration or membership forms, we encrypt that information using secure socket layering (SSL). We do not store credit card numbers on our servers. We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

Member Login

CCC does not store password information for CCC website users. Users with login and password details are solely responsible for protecting their password or other login information.

Cookies

To improve user experience, the CCC website may use 'cookies'. Cookies are an industry standard and most major websites use them. A cookie is a small text file that our site may place on your computer as a tool to remember your preferences. You may refuse the use of cookies by selecting the appropriate settings on your browser, however, if you do this you may not be able to use the full functionality of this website.

Analytics

Our website uses Google Analytics, a service which transmits website traffic data to Google servers in the United States. Google Analytics does not identify individual users or associate your IP address with any other data held by Google. We use reports provided by Google Analytics to help us understand website traffic and webpage usage. By using this website, you consent to the processing of data about you by Google in the manner described in [Google's Privacy Policy](#) and for the purposes set out above. You can opt out of Google Analytics if you disable or refuse the cookie, disable JavaScript, or [use the opt-out service provided by Google](#).

Social Media

This website uses interfaces with social media platforms including Facebook and Twitter. If you choose to "like" or "share" information from the CCC website through these social media services, you should review the privacy policy of that social media service. If you are a member of a social media site, in some instances the interfaces may allow the social media site to connect your visits to the CCC website with other personal information.

Management of Digital Images

CCC obtains permission to use all digital images of its members and stakeholders on this website. Any re-use of images is not permitted and will be considered copyright infringement.

Members and stakeholders may at any time request that their image is no longer used by CCC on this website (or in any other CCC publication), and any associated photographs or videos will be archived by CCC. A cessation of authorisation form may be obtained by CCC in these circumstances – please contact the CCC office by phone on (03) 9486 3455 or email reception@cccinc.org.au

CCC is committed to the privacy and protection of children and young people. If you have concerns or complaints around the use of images of children and young people on this website (or in any CCC publication), or the behaviour surrounding how these images have been obtained, please contact the CCC office by phone on (03) 9486 3455 or email reception@cccinc.org.au

Disclosure to Third Parties

CCC may at its discretion use other third parties to provide essential services on our site or for our business processes. We may share data that you provide to us with trusted third party partners to help us perform statistical analysis, provide support and to offer more relevant and personalised content. CCC may share your details as necessary for the third party to provide that service.

Third parties may capture and store your personal information outside Australia. These third parties include (but are not limited to) Eventbrite, Facebook, Google, MailChimp, Symphony3, SurveyMonkey, Twitter, and YouTube.

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Third parties are prohibited from using your personally identifiable information for any other purpose and are required to maintain the confidentiality and security of your information. CCC does not share any information with third parties for any unknown or unrelated uses.

CCC is not responsible for the privacy practices of these third parties and encourages you to examine each website's privacy policies and make your own decisions regarding their reliability.

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights and/or comply with a judicial proceeding, court order or legal process served on our website.

For any other information email reception@cccinc.org.au