

COMMUNITY CHILD CARE

ASSESSING THE NEED FOR A NEW OUTSIDE SCHOOL HOURS CARE (OSHC) SERVICE

Survey Template

Following is a suggested list of questions a school or other organisation may use to survey families as to their need for an Outside School Hours Care (OSHC) service in the community. A survey of this nature may assist potential service operators to accurately assess the demand for such a service and the potential interest and involvement from families. Once the survey is complete and a need for an OSHC is established, there are specific legal and regulatory processes that must be followed. For information, please refer to the Australian Children's Education and Care Quality Authority (ACECQA) website www.acecqa.gov.au or contact Community Child Care (contact details overleaf).

EXPRESSION OF INTEREST FOR AN OUT OF SCHOOL HOURS CARE (OSHC) SERVICE TO COMMENCE AT: [Insert school/organisation]

We are currently in the process of assessing the need for an Outside School Hours Care (OSHC) program to be run at [insert school/organisation] and would like to ask you a few questions. We appreciate your time in completing the attached survey. If you have any further queries or comments, please direct them to [insert name/email/phone number of contact person].

Please note: This is an expression of interest only and does not constitute a commitment to any such service.

Family Details

1) How many school-aged children in your family? _____ 2) What ages? _____

Utilisation (please circle)

3) Would your family utilise any of the following services?

Before school care program YES NO

After school care program YES NO

Vacation care program YES NO

Frequency

4) How regularly would you utilise the following services?

Before School Care	Please tick
Daily (every day)	
Weekly (please indicate how many days per week)	
Casually	

After School Care	Please tick
Daily (every day)	
Weekly (please indicate how many days per week)	
Casually	

Vacation Care	Please tick
Daily (every day)	
Weekly (please indicate how many days per week)	
Casually	

Times

- 5) What time would you require a before school care program to commence? _____
- 6) What time would you require an after school care program to finish? _____
- 7) What times would you require a vacation care program to start and finish? _____

Program

- 8) What would be the most important thing about an OSHC program to you and your child?

- 9) What kind of support, environment, information and/or relationships would help your child (and you) to feel welcome, safe and relaxed in an OSHC program?

- 10) What kind of experiences and activities would you like to see included in an OSHC program?

- 11) What else would you like to see included in an OSHC program? (e.g. food/snacks, sport/music coaching, homework time, excursions, use of computers and electronic equipment etc.)

Family Involvement

Building collaborative partnerships with families is an integral part of providing a quality OSHC service.

- 12) Do you have a specific skill/interest/experience you could offer to support the development or ongoing operation of the proposed OSHC service? (e.g. administrative, trade, professional skills, interest in advisory committee involvement, access to materials, resources and equipment, skills or experience working with children etc.)

Any other comments are welcome

Thank you for your time. The survey results and outcomes will be made available to families on [insert date] via [insert mode: email, newsletter, notice board etc]. It may be helpful for us to speak with families directly about the potential development of an OSHC service. If you are happy to be contacted, please provide the following details:

Name _____

Contact details (email and/or phone) _____

Preferred time of contact _____



CCC provides leadership, advocacy and support to build the capacity of the children's services sector and promote public support for community owned, not for profit services.

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